

As an international consulting firm, we support business owners (entrepreneurs and shareholders) searching for their senior executive team members, evaluating their top management, and staffing their advisory boards. We also advise on and support change processes, succession planning and ownership changes. We focus on quality versus quantity. Professionalism and transparency are our core values.

For our office in **Frankfurt am Main** we are seeking

## Working Students (m/f/d)

### Tasks

- Support in consulting projects, e.g. in carrying out research on industries, markets and individuals as well as project documentation
- Support in business development (e.g. further development of consulting services, collaboration on publications, coordination of recruiting and events)
- Creation and updating of people, companies and projects in our database
- Preparation of presentations on various projects and topics

### Profile

- Student in a master's programme / successfully completed bachelor's degree
- Previous practical experience, e.g. internships, student work or vocational training
- A structured and orderly way of working both in a team and individually
- Absolute reliability and service-orientation
- Excellent knowledge of German and very good knowledge of written and spoken English
- Quick to get it, with well-developed communication skills
- Experienced user of MS Office, ideally also some experience using databases
- At least 6 months availability during which you can support our team

### Opportunities

- Challenging tasks as a valued team member in an international working environment
- Acquiring experience in strategic business and HR consulting
- Flat organisational structure, open-door culture and good work environment and culture
- Flexible starting dates/working hours (15-20 hours/week, half- or full-day); accommodating your obligations as a student
- Beautiful old building office with a garden directly on the banks of the Main, within walking distance of restaurants, cafés and bars near the Frankfurt main train station
- Opportunity for permanent employment after successful completion of studies

### Interested?

Then we look forward to receiving your application documents, which you can send by e-mail to [career\(at\)avs-advisors.com](mailto:career(at)avs-advisors.com). You can rely on it: We will get back to you!