



Since the foundation of our firm in 2011, our consulting services have focused on quality – not quantity. Best in class performance based on professionalism, transparency and judgement – this is our credo both internally and externally. And: Success proves us right as our firm is continuously growing. Out of offices in Frankfurt, Hamburg, Paris, Geneva, Zurich and Bogotá, AvS – International Trusted Advisors advises owners, company leaders and family shareholders regarding fundamental transformation processes, succession planning, change of ownership, conflict moderation, hiring of senior executives, evaluation of top management and the creation of advisory boards. Always led by our basic principle: We want to be a professional “trusted advisor” to our clients!

We are hiring for our Frankfurt office:

Working Student (m/f)

Tasks & Responsibilities

- Support of consulting projects, e.g. preparation and analysis of management evaluations, carrying out research and preparing project documentation
- Support of business development activities, e.g. further development of consulting services, processes, collaborations, publications, events and recruiting
- Data input and maintenance of our personnel database
- Creation of presentations and reports on various projects and topics

The ideal candidate

- Students as of the 4th semester, ideally from a business or law faculty
- Initial practical experience, e.g. internships, student employment and/or apprenticeship
- Interest in consulting services as well as topics/questions related to HR/Organisation
- A professional, structured and disciplined way of working – both individually and in a team
- High level of reliability and service orientation
- Excellent German and English language skills – both spoken and written
- Strong communication skills and excellent writing ability
- Solid skills in Excel and PowerPoint; ideally first experiences with databases

A professional environment that inspires

In a pleasant and professional working environment you will discover the multifaceted activities of a strategic consulting and recruitment firm, and leave your mark by shaping our processes. During your time with our firm (a minimum of 12 months is necessary) you are available 10-15 hours per week (half/full day). According to prior agreement, we offer flexible entry dates and working hours in keeping with your student obligations.

Did we catch your interest?

In this case, please send us your detailed application documents via email. We ask for your understanding that we unfortunately cannot consider any applications sent in hard copy. You can be assured: we will get in touch with you!

AvS – International Trusted Advisors
career@avs-advisors.com
www.avs-advisors.com